

HUMAN RESOURCES

POLICY DESCRIPTION FORM

Department/Group: Human Resources Admin/Exec **Budget Code:** AAA HRD

Title: Restoration of Vacant Deleted Position—Commission on the Status of Women and Suggestion Award Program

PRIORITY: Rank 3 of 3 **FUNDING:** Full Year ☒ Other ☐ Months

ITEM STATUS: Restoration ☒ Program Change ☐ Workload ☐

OPERATIONAL AND/OR FISCAL IMPACT: Clearly explain the impact on services (attach additional pages if required)

As part of the Human Resources Department 30% Cost Reduction Plan, this 1.0 Clerk II position was originally identified as slated for deletion; however, through an agreement with the County Administrative Office, the two half-time Public Service Employee positions that support the Commission on the Status of Women and the Suggestion Award program were slated for deletion instead. As part of the agreement, this full-time regular position is retained to support both of the aforementioned Board-mandated programs.

	2003-04	Ongoing 2004-05
APPROPRIATIONS		
Salaries & Benefits (attach additional page if required)	\$ 32,002	\$ 33,000

CLASSIFICATIONS		
Budgeted Staff	Title	Amount
1.0	Clerk II	32,002

Services & Supplies

Other (specify) _____

Equipment

FIXED ASSETS	
Item	Amount

Reimbursements (specify) _____

Total: \$ 32,002 \$ 33,000

REVENUE (specify source)

Total:	\$ 0	\$ 0

LOCAL COST \$ 32,002 \$ 33,000